

Bulletin Number: RI_IB_0027	Distribution Date: 06/04/2024	Effective Date: Ongoing
Contact Point: Metrc Support	Subject: Tissue Cultures	
Topic: Provide instruction on how to create immature plant packages for Tissue Culture, transfer tissue cultures to a facility, and create immature plantings from tissue culture packages received.		

Greetings,

Metrc is pleased to release guidance on the proper steps for recording the creation of immature plant packages for Tissue Cultures, how to transfer Tissue Cultures to another facility, and how to create new plantings from received Tissue Cultures.

Please read on for more information.

Create an Immature Plant Package

Prior to creating a package of tissue cultures, a new item must be created. Tissue Cultures need to be designated in Metric as immature plants. To create an immature plant package, begin by going to the Plants area dropdown on the navigational toolbar and choose the 'Plants' option – see **Figure 1**.

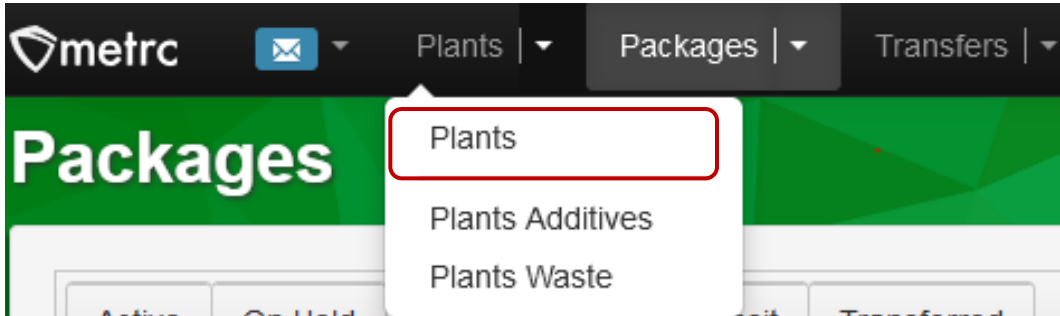


Figure 1: Plants option in Navigational Toolbar

Once on the Plants grid, select the 'Immature' tab – see **Figure 2**.

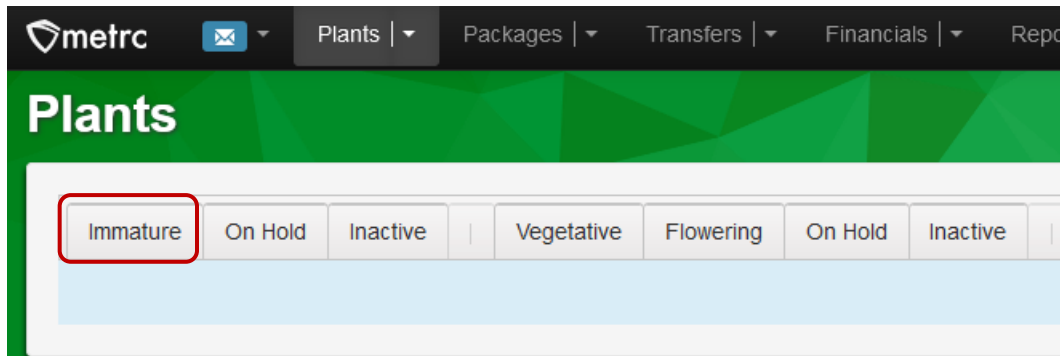


Figure 2: Immature option in Plants Grid

Then, select the plant you would like to create an immature plant package for and select the Create Packages button - see **Figure 3** below.

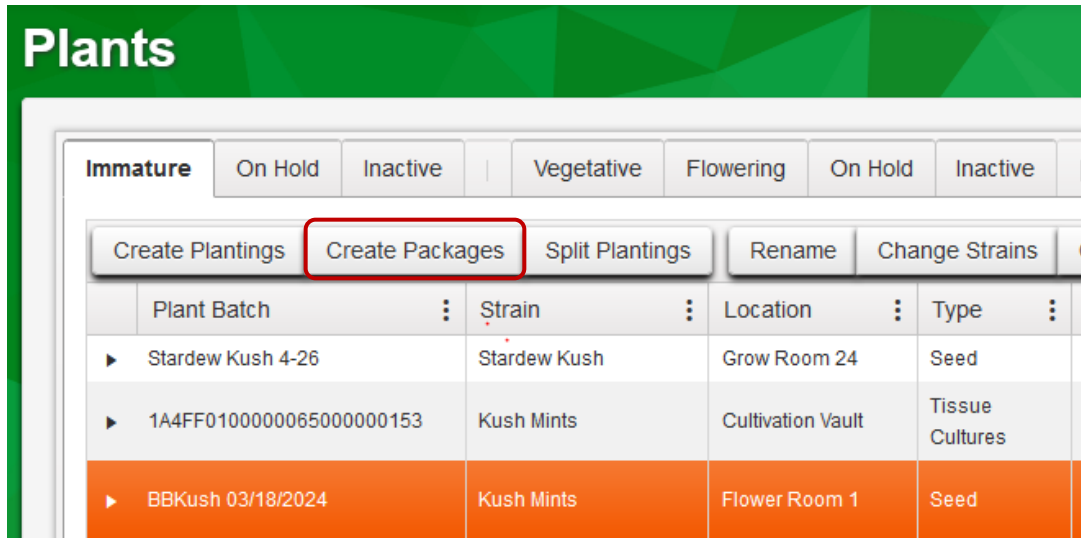


Figure 3: Selecting Immature Plant

This will open the Create Immature Plants Packages action window. Enter all the required information to create the new package. In this example, use the tissue culture clones item that was previously created. Also, select the Package from Mother Plant option as well. Once all information has been entered and verified to be accurate, select the Create Immature Plants Package green button to create the Immature Plants Package – see Figure 4 below.

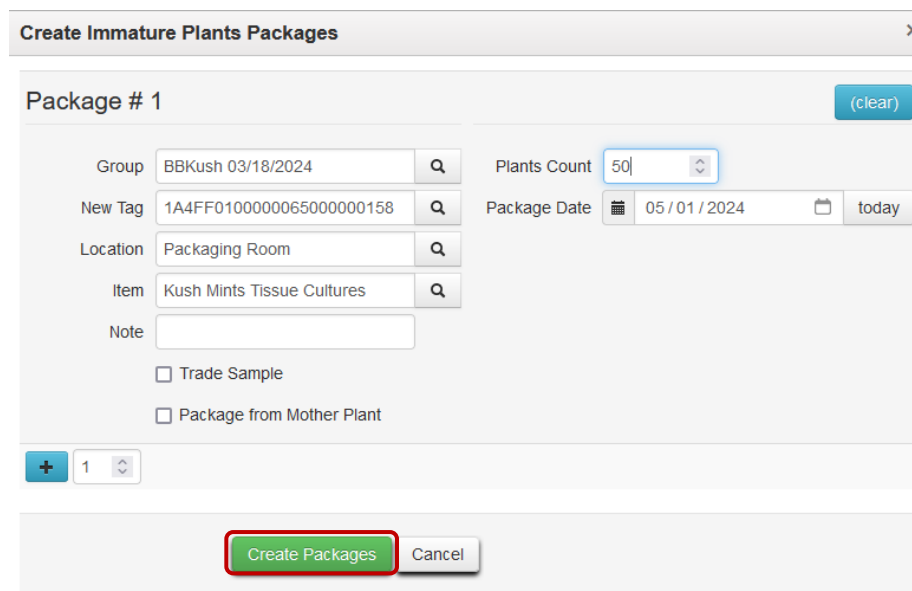


Figure 4: Create Immature Plants Packages Grid

Transfer Tissue Culture Packages

To transfer Tissue Cultures to a different facility, begin by going to the Packages area dropdown on the navigational toolbar and selecting the Packages option – see **Figure 5**.

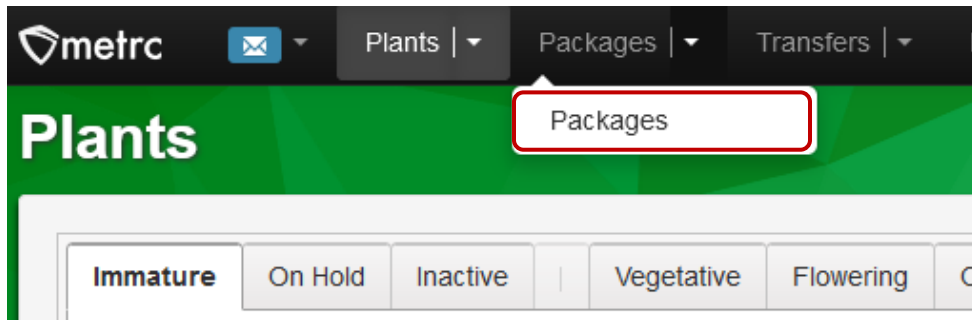


Figure 5: Navigate to Packages

Once on the Packages grid, select the Active Packages tab – see **Figure 6**.

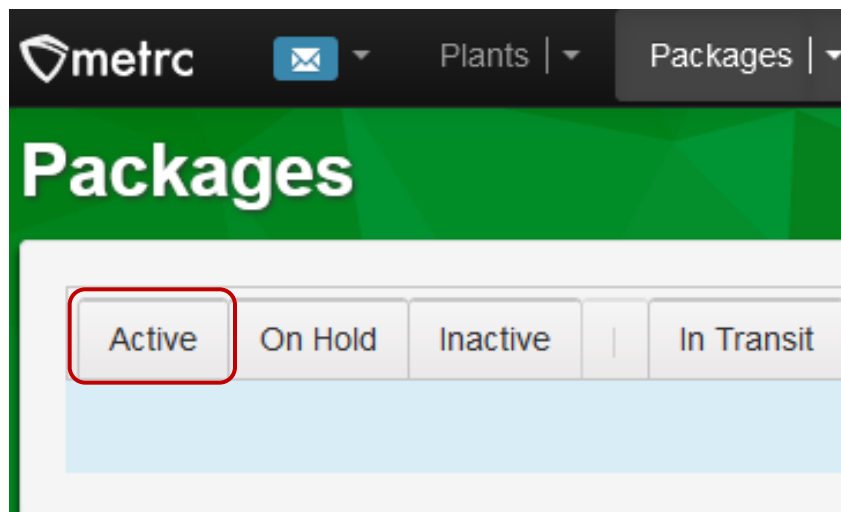


Figure 6: Navigate to Active Packages

Once on the active packages tab, select the tissue cultures package that needs to be transferred. Then select the New Transfer button to begin the process of creating the transfer manifest. In this example, we are transferring a Kush Mints Tissue Culture – see **Figure 7**.

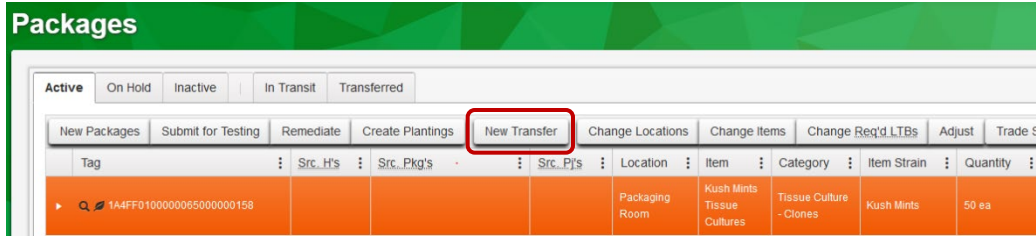


Figure 7: Active Packages

This will open the New Transfer action window. Fill out the required information for the transfer including the destination license, route, transfer type, time of departure and arrival, transporter information as well as driver and vehicle. Once all information has been entered and verified as accurate, then select the Register Transfer button to create the transfer manifest. – see Figure 8.

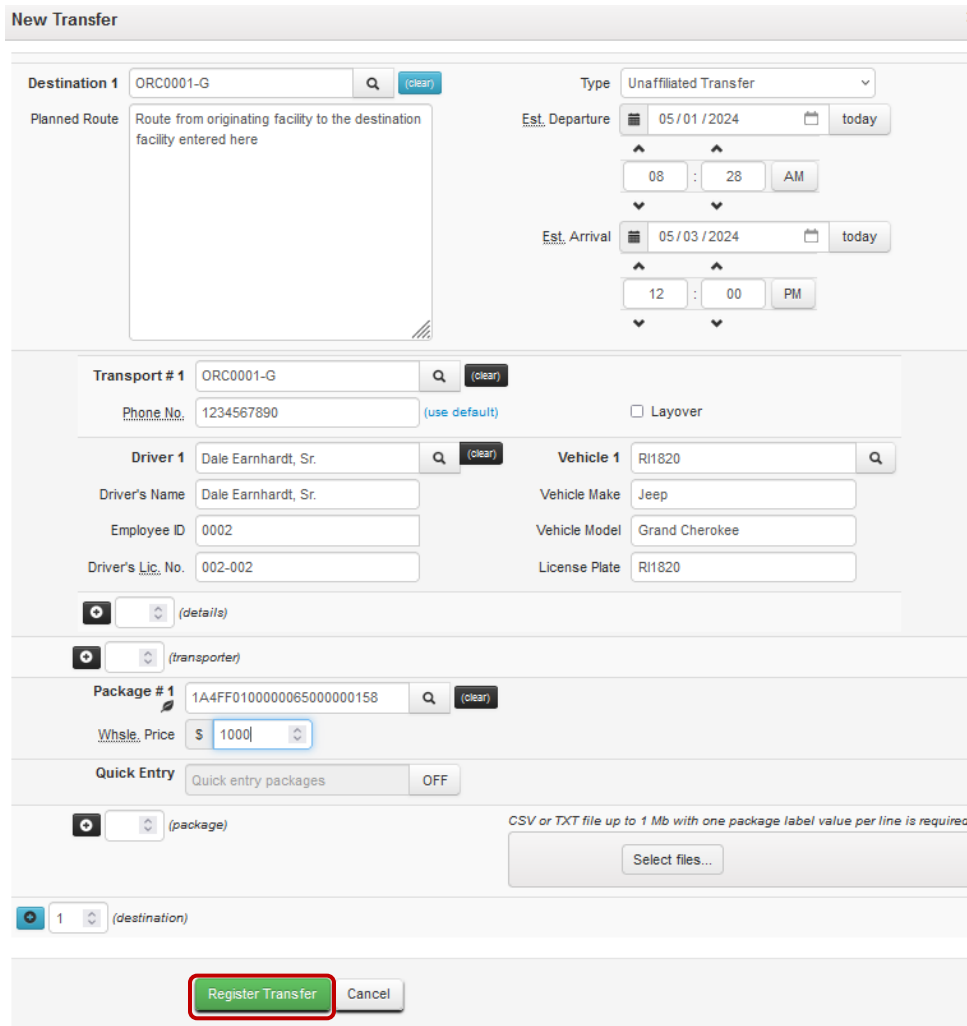


Figure 8: New Transfer action window

Receiving a Tissue Culture Package

To receive a transfer, navigate to the Transfers area dropdown on the navigational toolbar and select the Licensed option – **see Figure 9.**

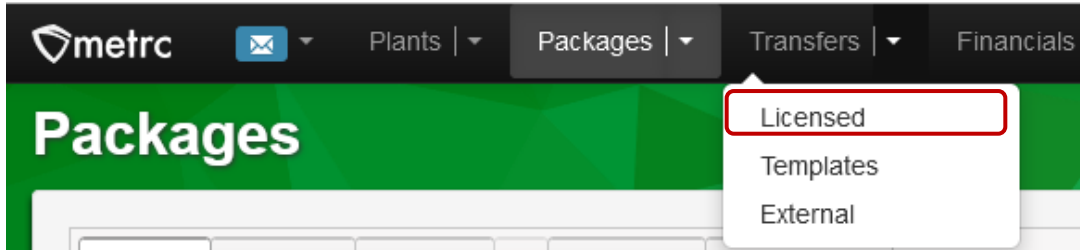


Figure 9: Select Licensed Option from Transfers Dropdown

Once on the Licensed Transfers grid, then select the Incoming tab – **see Figure 10.**

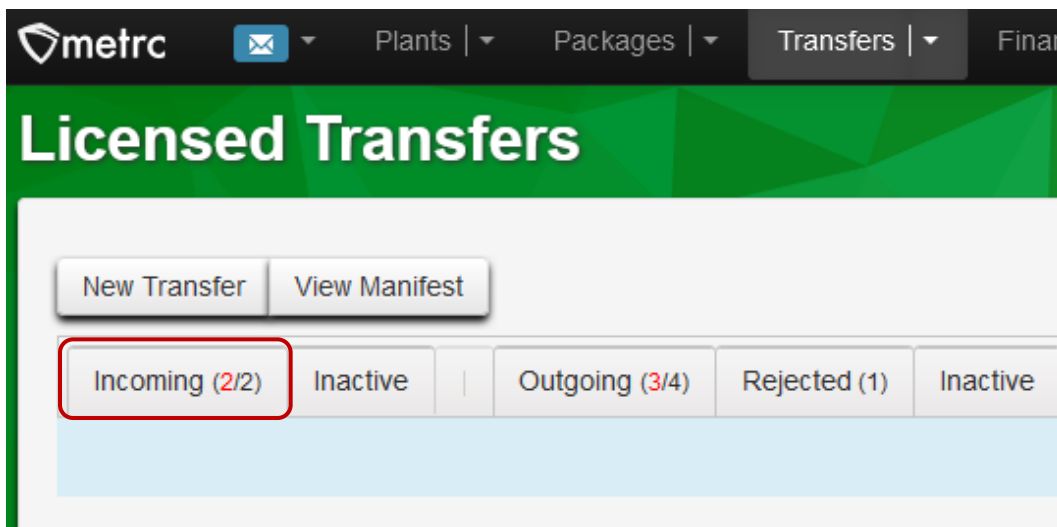


Figure 10: Incoming Transfers

The Registered Transfer will show in the Incoming Transfer grid. Find the transfer to be received and select the Receive button on the right side – **see Figure 11.**

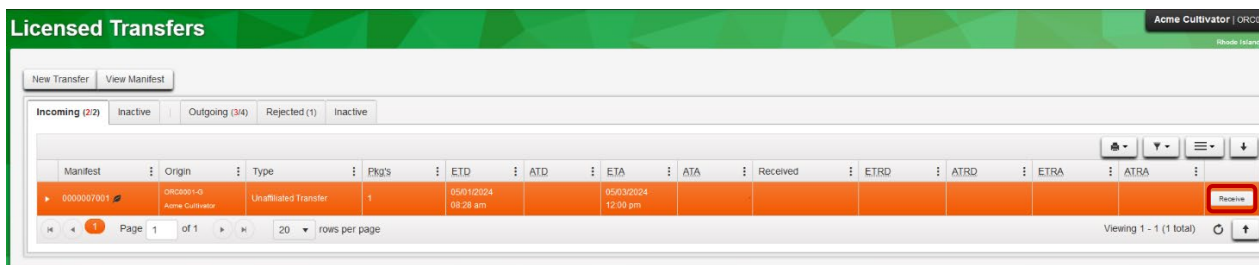


Figure 11: Select Received Button for Transfer

This will open the Receive Licensed Transfer action window. Next, designate the Location where the package will be located as well as verify the weight or count that is being received. Then select the green Receive Transfer button – see Figure 12.

Manifest	0000007001	Transfer Type	Unaffiliated Transfer
Origin Lic. No.	ORC0001-G	Origin Name	Acme Cultivator
Main Phone No.	401-555-5555	Mobile Phone No.	
Transporter Lic. No.	ORC0001-G	Transporter Name	Acme Cultivator
Phone No. for Questions	1234567890		
Employee ID	0002	Vehicle Make	Jeep
Driver's Name	Dale Earnhardt, Sr.	Vehicle Model	Grand Cherokee
Driver's Lic. No.	002-002	License Plate	RI1820
Package # 1	1A4FF0100000065000000158	Item	Kush Mints Tissue Cultures
Location	Packaging Room	Shipped Qty	50 ea <input type="checkbox"/> Reject
		Receive Qty	50 Each
		Whsle. Price	1000

Figure 12: Select Received Transfer

Create a Tissue Culture Planting

To create a Tissue Culture planting from a Tissue Culture package that has been received, start by going to the Packages area dropdown on the top navigational toolbar and select the Packages option – **see Figure 13.**

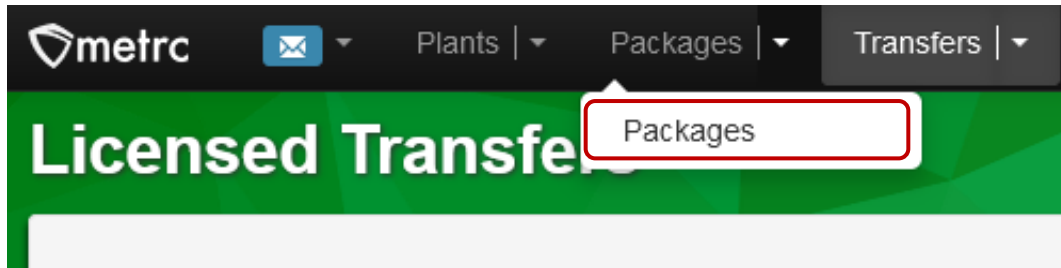


Figure 13: Select Packages option from Packages dropdown

Once on the Packages grid, select the Active tab – **see Figure 14.**

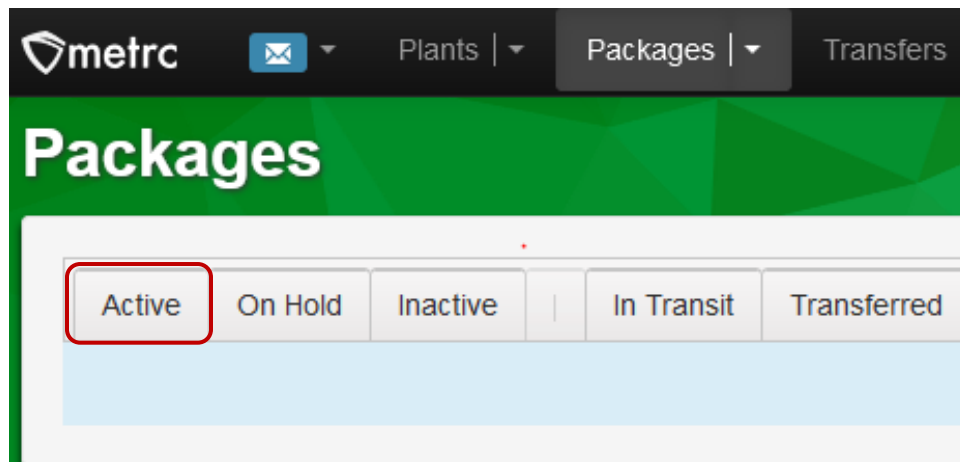


Figure 14: Select Active Packages

From the Active Packages grid, select the Tissue Culture package that was received. In this example, we will select the Kush Mints Tissue Culture then select the Create Plantings button – **See Figure 15.**

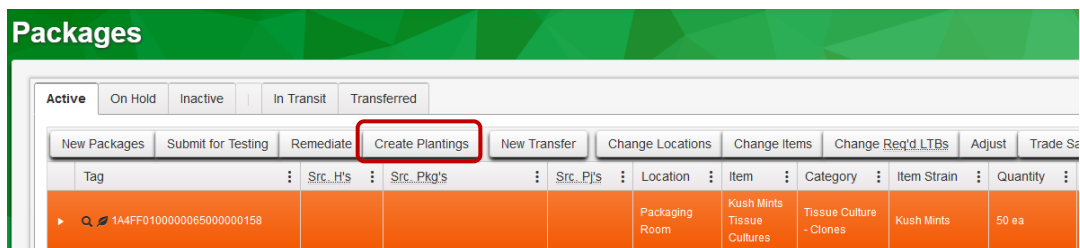


Figure 15: Select Received Tissue Culture Package

This will open the Create Plantings from Packages action window to create a planting from the Tissue Culture package. Once all the required information has been entered, select the Create Plantings button to complete the process – **see Figure 17.**

Figure 17: Create Plantings action window

To confirm that the Tissue Culture Planting has been created, go to the Plants area drop down on the navigational toolbar and select the Plants option – **See Figure 18 below.**

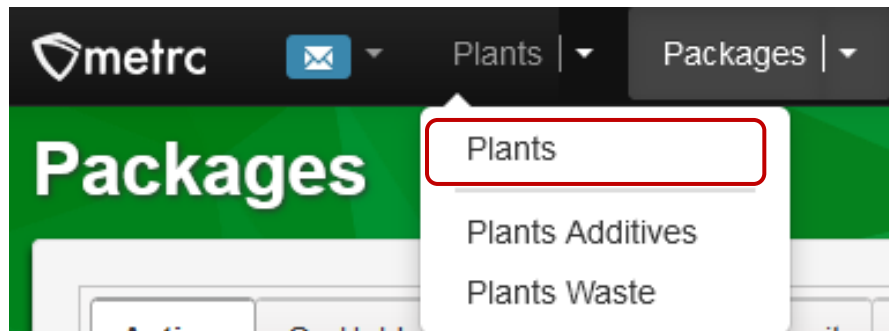


Figure 18: Plants on Navigational Toolbar

From the Plants grid, select the Immature tab – **see Figure 19 below.**

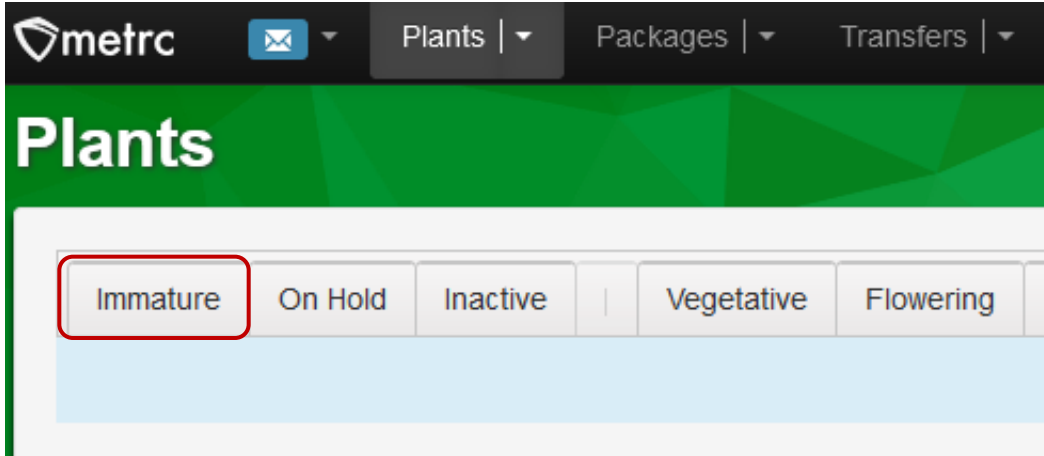


Figure 19: Immature Plantings Tab

Once on the Immature Plantings grid, the Tissue Culture planting that was created should now be visible – see Figure 20.

A screenshot of the Metrc Plants grid. The 'Immature' tab is selected. The grid shows a single row of data for a tissue culture planting. The row is highlighted in orange. The columns are: Plant Batch (1A4FF0100000065000000158), Strain (Kush Mints), Location (Immature Room 1), Type (Tissue Cultures), Hold (No), Plants (50), Tracked (0), Packaged (0), Destroyed (0), and Source Package (1A4FF0100000065000000158).

Plant Batch	Strain	Location	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package
1A4FF0100000065000000158	Kush Mints	Immature Room 1	Tissue Cultures	No	50	0	0	0	1A4FF0100000065000000158

Figure 20: Confirmed Tissue Culture Planting

Metrc resources

If you have any questions or need additional support, the following resources are available:

Contact Metrc Support by using the new full-service system – Service Cloud – by navigating to [Support.Metrc.com](https://support.metrc.com), or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

Metrc Learn: Right now, Metrc Learn offers various programs for users featuring different courses. To log in, visit [Metrc Learn](#) and enter your login credentials, or to access, register by visiting the [Metrc Learn Registration](#).

However, we’ve conducted a lot of listening and learning across the industry, and we’re proud to share that Metrc Learn is undergoing a redesign, featuring interactive modules and on-demand advanced training. Stay tuned for more exciting details rolling out soon, as we redefine your experience with Metrc!

Access additional resources: In the Metrc system, click on the Support area dropdown on the navigational toolbar and select the appropriate resource, including educational guides, manual, and more.

Thank you for your continued partnership.