

Metrc Support Bulletin



Bulletin Number: OK_IB_0041	Distribution Date: 09/13/2024	Effective Date: 09/19/2024
Contact Point: Metrc Support	Subject: Creating Immature Plant Batches	
Reason: Metrc is providing an update on the workflow to create clone batches		

Greetings,

Metrc, in conjunction with the OMMA, would like to provide guidance regarding an update to the process of creating immature plant batches.

Please find on the following pages a detailed description of these updates.

Creating Immature Plant Batches from Packages

Effective September 19th, 2024, the following options listed below for Cultivations when creating an immature plant batch will change:

- *Create Plantings* button: While this will still be visible, this should no longer be used as an option to create a planting from a mother plant.
- *Create Immature Plant Packages* button: This button will allow users to create immature plant batches, which now will include the required step of creating immature plant packages.
 - **Please note:** The Create Immature Plant Packages functionality should now be used any time clones are made from a vegetative or flowering plant, packaged, and transferred to another license or when creating plantings within your own license.

Any new batch of clones must be associated with a package tag, whether cut from a mother plant or transferred from another licensee. To create clones from a mother plant, access the Plants area on the navigational toolbar and then click on the Vegetative or Flowering tab. From either the Vegetative or Flowering plants grid, select the mother plant that clones are being pulled from and then click the new option of the Create Immature Plant Packages button – **see Figure 1**.

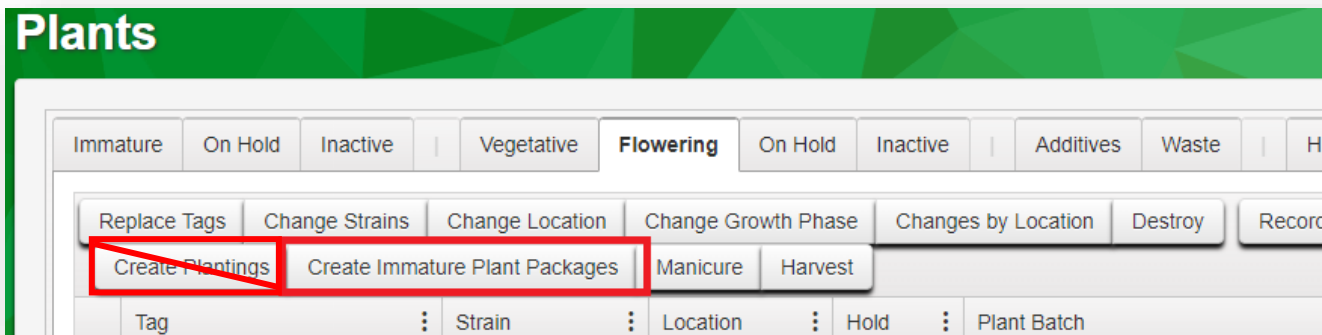


Figure 1: Creating Immature Plant Packages for Clones

Please note: The mother plant can be in the Vegetative tab or the Flowering tab and the process will be the same.

You will notice that the Create Plantings button that was previously used to create clone plantings from your mother plant will still be visible, however, it should no longer be used – **see Figure 2**.

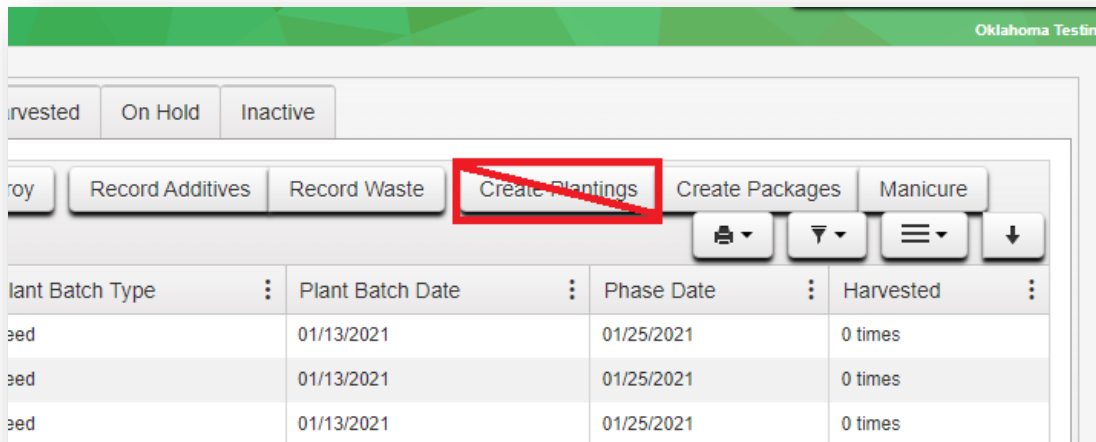


Figure 2: Create Plantings

Once an Immature Plant Package is created, the immature plants can then be planted. To plant the immature plants from the Immature Plant Package, access the Packages area on the navigational toolbar and click the Active tab – see Figure 3.

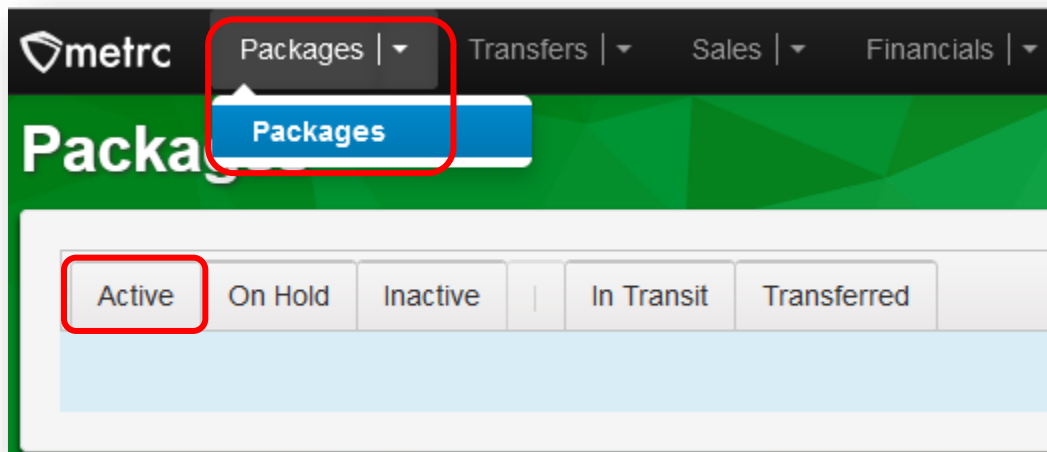


Figure 3: Active Packages Tab in Packages grid

Once on the Active Packages grid, select the newly created immature plant package that needs to be planted, then click the Create Plantings button. This will open the Create Plantings from Packages action window. Fill out all required information including the quantity, immature plant batch name, plant types, plant count, location, strain, planting date, and unpackage date. Once all information has been entered, click

the Create Plantings button to complete the planting process and create the immature planting – see **Figure 4**.

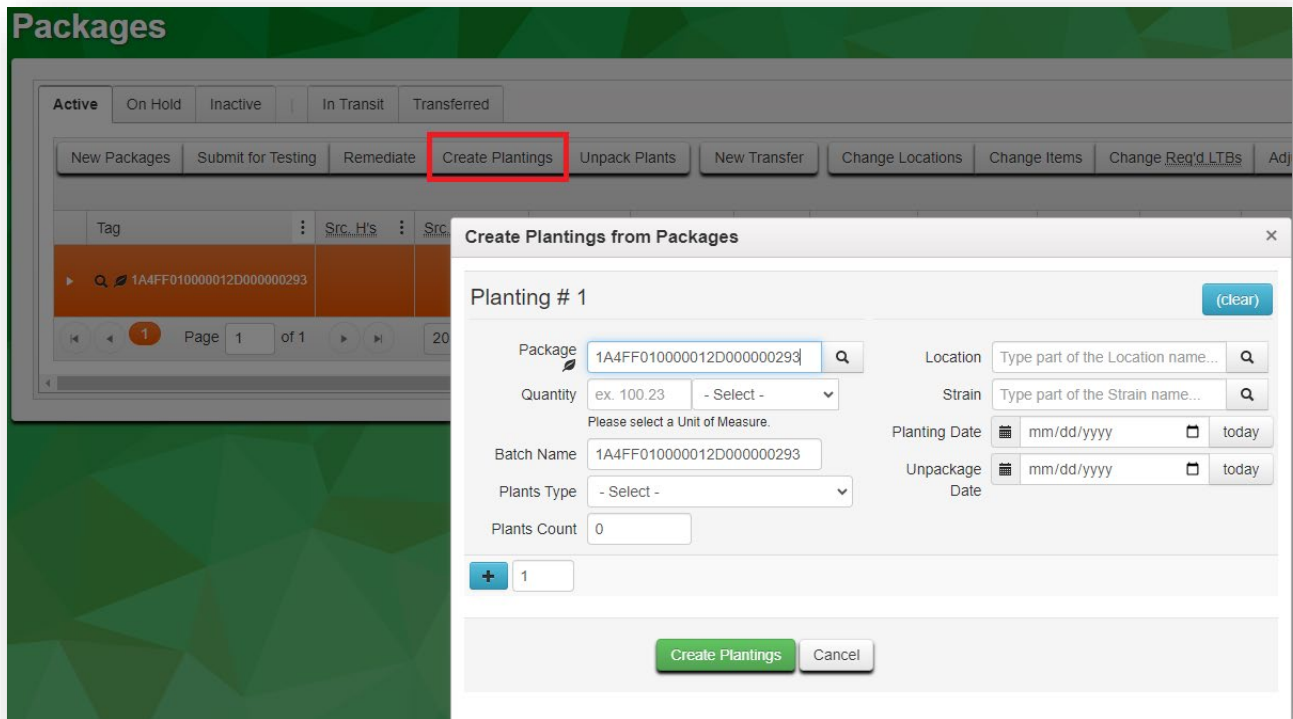


Figure 4: Create an Immature Planting from the Immature Plant Package

The new immature plant batch that was planted can be viewed from the Immature tab in the plants area. The immature plant batch is associated with the previously created immature plant package tag as seen in the Source Package column – see **Figure 5**.

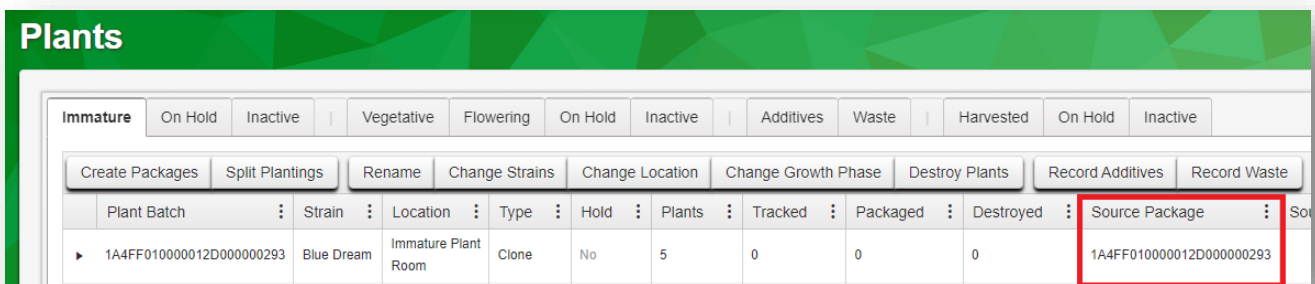


Figure 5: The New Immature Plant Batch is Associated with the Source Package

Metrc resources

If you have any questions, or need additional support, the following resources are available:

Contact Metrc Support

By using the new full-service system by navigating to Support.Metrc.com, or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

Metrc Learn

Metrc Learn has been redesigned to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Accessing the new [Metrc Learn](#) LMS is simple through multiple convenient locations:

From within the Metrc system

- Navigate to the Support area on the navigational toolbar and select “Sign up for Training” to register.

From the Metrc website

- Navigate to your [state’s partner page](#) and scroll down to the “Metrc’s Training Resources” section to find the link.

Also, save the link as a bookmark in your preferred web browser. If you have the existing link saved as a bookmark, please replace it with the new link.

Access additional resources

In the Metrc system, click on the Support area dropdown on the navigational toolbar and select the appropriate resource, including educational guides, manuals, and more.

Thank you for your continued partnership.