Metrc Support Bulletin

Bulletin Number: MT_IB_0056	Distribution Date: 02/11/2025	Effective Date: 02/24/2025
Contact Point: Metrc® Support	**Subject**: Lab Test Batches when creating a test sample	
Reason: Metrc is providing an update for Lab Test Batches that will be implemented when creating a test sample.		

Greetings,

Metrc, in conjunction with the Montana Cannabis Control Division and the Montana Department of Revenue, is announcing new functionality – Lab Test Batches – that impacts the "creating a test sample" process and will be available on February 24th, 2025.

Please read on for more information and details on new functionality.

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<u>Lab Test Batches Available by Item Category</u>

Effective February 24, 2025, there will be new functionality available that will change how a test sample is created, including:

- The licensee creating the test sample will now see new selections for the product type being tested.
- When a test sample is created, there will be a list of Lab Test Batches available to select that correlate to the product of the source package being sampled.
- All Item Categories will also have R&D Testing Lab Test Batches available.
- The Sub-Contract Lab Test Batch should only be used by Testing Facilities.

Once the Item name is populated or the Same Item check box is selected, then the Lab Test Batches that correlate with that item category will be available. In the first example below, the test sample is for Raw Plant Material so the available Lab Test Batches that correlate with Raw Plant Material are displayed – **see Figure 1.**
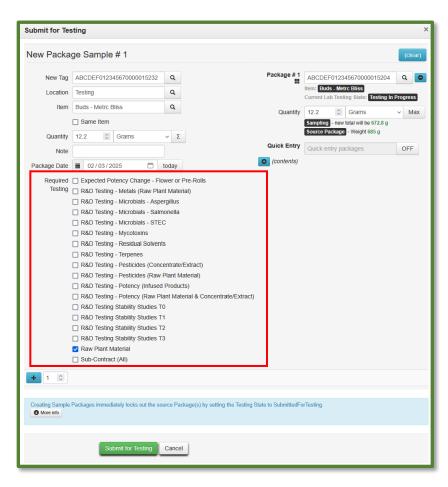
Figure 1: Creating a Raw Plant Material Test Sample

In the second example below, the test sample is for Concentrate/Extract so the available Lab Test Batches that correlate with Concentrate/Extracts are displayed – **see Figure 2.**
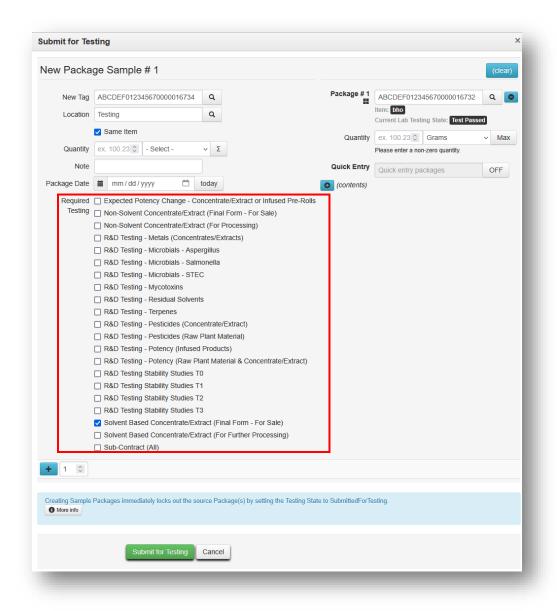
Figure 2: Creating a Concentrate/Extract Test Sample

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In the third example below, the test sample is for an Infused Product so the available Lab Test Batches that correlate with Infused Products are displayed – **see Figure 3.**
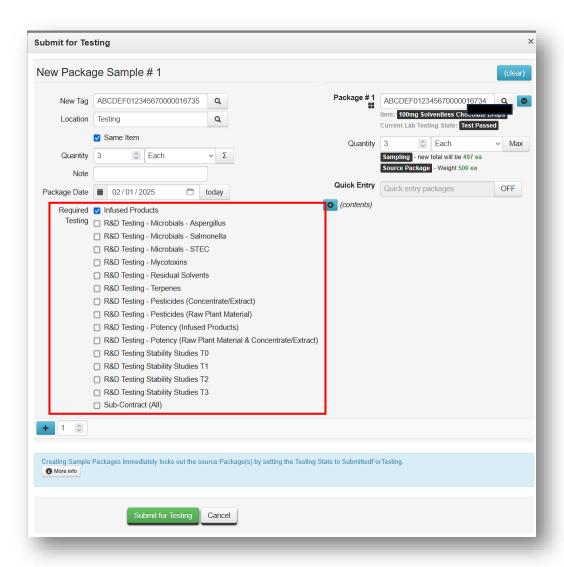

Figure 3: Creating an Infused Product Test Sample

For more information regarding how to create a test sample in Metrc, please refer to Metrc Expert or the Metrc Learn module for "Creating a Test Sample From a Package".

The chart below shows the correlation between the Item Category, Common Names of those types of Items, and the Lab Test Batch that would be chosen when creating a test sample.

Production Stage/Product	Product Category in Metrc	Lab Test Batch & Required Testing
Raw Plant Material	**Raw Plant Material** Buds Buds (Bulk) Buds (Micro Grow) Buds – State Sample	Raw Plant Material
	Shake/Trim Shake/Trim (Bulk) Shake/Trim (by strain) Shake/Trim (by Strain) (Micro Grow) Shake/Trim (Micro Grow) Pre-roll Pre-roll (Micro Grow)	Raw Plant Material
	Wet Whole Plant	Raw Plant Material
Concentrate/Extract	**Concentrate/Extract** Concentrate Concentrate (Bulk) Concentrate (Micro Grow) Concentrate – State Sample Ingestible Concentrate Ingestible Concentrate (Fluid) Joint Joint (Micro Grow) Kief Kief (Micro Grow)	**Choose from the following options:** • Non-Solvent Concentrate/Extract (For Processing) • Non-Solvent Concentrate/Extract (Final Form) • Solvent Based Concentrate/Extract (For Further Processing) • Solvent Based Concentrate/Extract (Final Form)

Production Stage/Product	Product Category in Metrc	Required Testing
Infused Products	**Infused Products** Infused Edible Infused Edible (Micro Grow) Infused (edible) – State Sample Infused (non-edible) Infused (non-edible) (Micro Grow) Infused (non-edible) – State Sample	**Infused Products** **Infused Products**

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<u>Metrc resources</u>

If you have any questions, or need additional support, the following resources are available:

Contact Metrc Support
By using the new full-service system by navigating to Support.Metrc.com, or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

*Please note***:** If accessing the portal for the first time, a username (which is established when logging in), the respective state and "Facility license number", and a valid email to set a password are required.

Metrc Learn
Metrc Learn has been redesigned to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Accessing the new Metrc Learn LMS is simple through multiple convenient locations:

> *From within the Metrc system*
> Navigate to the Support area on the navigational toolbar and select the "Sign up for Training" option to register.

> *From the Metrc website*
> Navigate to your state's partner page and scroll down to the "Metrc's Training Resources" section to find the link.

Also, save the link – *learn.metrc.com* – as a bookmark in your preferred web browser. If you have the existing link saved as a bookmark, please replace it with the new link.

Access additional resources
In the Metrc system, click on the Support area on the navigational toolbar and select the appropriate resource, including educational guides, manual, and more from the dropdown.

Thank you for your continued partnership.

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