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| <b>Bulletin Number:</b><br>MT_IB_0056  | <b>Distribution Date:</b><br>02/11/2025                      | <b>Effective Date:</b><br>02/24/2025 |
| <b>Contact Point:</b> Metrc® Support   | <b>Subject:</b> Lab Test Batches when creating a test sample |                                      |
| <b>Reason:</b> Metrc is providing an update for Lab Test Batches that will be implemented when creating a test sample. |  |                                      |

Greetings,

Metrc, in conjunction with the Montana Cannabis Control Division and the Montana Department of Revenue, is announcing new functionality – Lab Test Batches – that impacts the “creating a test sample” process and will be available on February 24<sup>th</sup>, 2025.

Please read on for more information and details on new functionality.

## Lab Test Batches Available by Item Category

Effective February 24, 2025, there will be new functionality available that will change how a test sample is created, including:

- The licensee creating the test sample will now see new selections for the product type being tested.
- When a test sample is created, there will be a list of Lab Test Batches available to select that correlate to the product of the source package being sampled.
- All Item Categories will also have R&D Testing Lab Test Batches available.
- The Sub-Contract Lab Test Batch should only be used by Testing Facilities.

Once the Item name is populated or the Same Item check box is selected, then the Lab Test Batches that correlate with that item category will be available. In the first example below, the test sample is for Raw Plant Material so the available Lab Test Batches that correlate with Raw Plant Material are displayed – **see Figure 1.**

The screenshot shows a web form titled "Submit for Testing" for creating a "New Package Sample # 1". The form includes fields for "New Tag", "Location", "Item", "Quantity", "Note", and "Package Date". On the right, there are fields for "Package # 1", "Item", "Current Lab Testing Status", "Quantity", and "Quick Entry". A list of "Required Testing" options is shown, with "Raw Plant Material" selected. A red box highlights this list. At the bottom, there are "Submit for Testing" and "Cancel" buttons, and a blue informational banner.

| Required Testing  | Selected |
|---|----------|
| <input type="checkbox"/> Expected Potency Change - Flower or Pre-Rolls                    |          |
| <input type="checkbox"/> R&D Testing - Metals (Raw Plant Material)                        |          |
| <input type="checkbox"/> R&D Testing - Microbials - Aspergillus                           |          |
| <input type="checkbox"/> R&D Testing - Microbials - Salmonella                            |          |
| <input type="checkbox"/> R&D Testing - Microbials - STEC                                  |          |
| <input type="checkbox"/> R&D Testing - Mycotoxins   |          |
| <input type="checkbox"/> R&D Testing - Residual Solvents                                  |          |
| <input type="checkbox"/> R&D Testing - Terpenes   |          |
| <input type="checkbox"/> R&D Testing - Pesticides (Concentrate/Extract)                   |          |
| <input type="checkbox"/> R&D Testing - Pesticides (Raw Plant Material)                    |          |
| <input type="checkbox"/> R&D Testing - Potency (Infused Products)                         |          |
| <input type="checkbox"/> R&D Testing - Potency (Raw Plant Material & Concentrate/Extract) |          |
| <input type="checkbox"/> R&D Testing Stability Studies T0                                 |          |
| <input type="checkbox"/> R&D Testing Stability Studies T1                                 |          |
| <input type="checkbox"/> R&D Testing Stability Studies T2                                 |          |
| <input type="checkbox"/> R&D Testing Stability Studies T3                                 |          |
| <input checked="" type="checkbox"/> Raw Plant Material                                    |          |
| <input type="checkbox"/> Sub-Contract (All)   |          |

**Figure 1: Creating a Raw Plant Material Test Sample**

In the second example below, the test sample is for Concentrate/Extract so the available Lab Test Batches that correlate with Concentrate/Extracts are displayed – see **Figure 2**.

The screenshot shows the 'Submit for Testing' window with the following details:

- New Package Sample # 1** (clear)
- New Tag:** ABCDEF01234567000016734
- Location:** Testing
- Same Item**
- Quantity:** ex. 100.23, - Select -, Σ
- Note:** (empty)
- Package Date:** mm / dd / yyyy, today
- Package # 1:** ABCDEF01234567000016732
- Item:** bho
- Current Lab Testing State:** Test Passed
- Quantity:** ex. 100.23, Grams, Max
- Quick Entry:** Quick entry packages, OFF

**Required Testing** (highlighted in red):

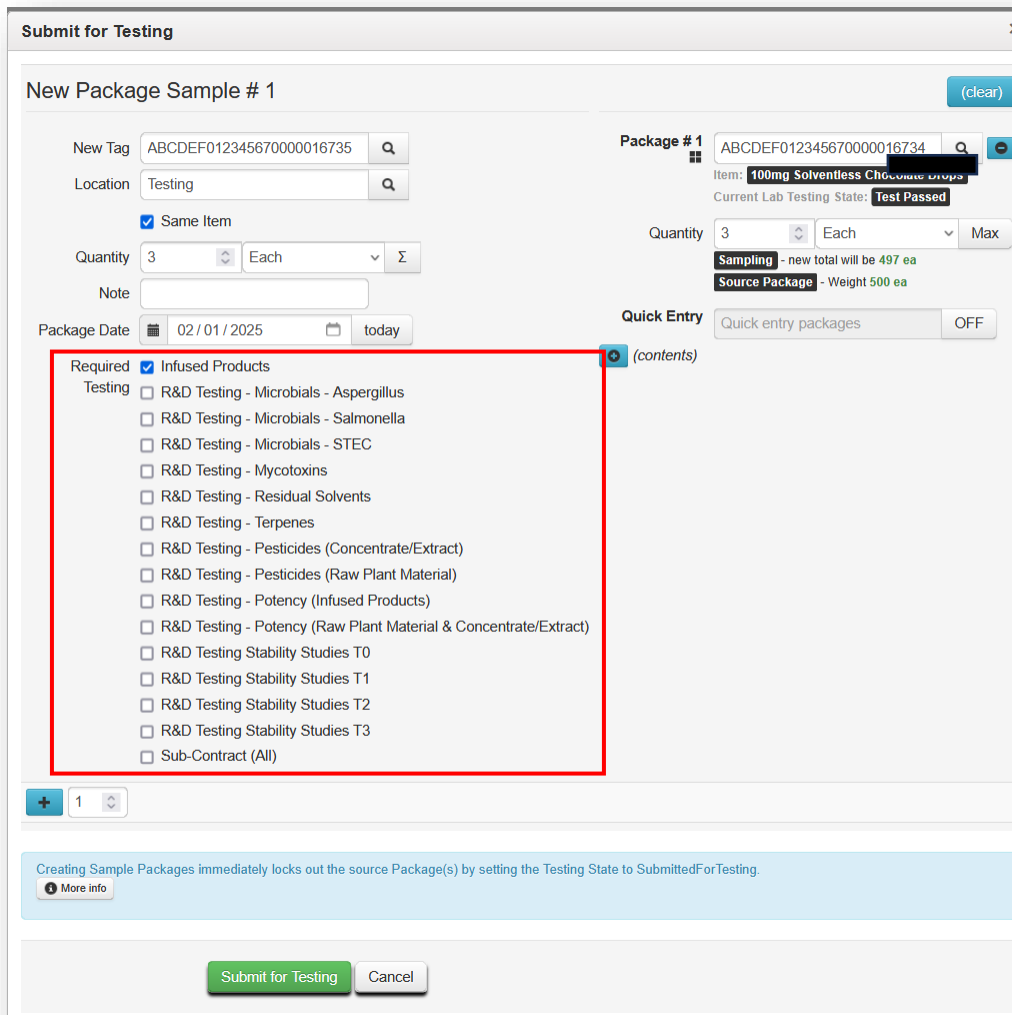
- Expected Potency Change - Concentrate/Extract or Infused Pre-Rolls
- Non-Solvent Concentrate/Extract (Final Form - For Sale)
- Non-Solvent Concentrate/Extract (For Processing)
- R&D Testing - Metals (Concentrates/Extracts)
- R&D Testing - Microbials - Aspergillus
- R&D Testing - Microbials - Salmonella
- R&D Testing - Microbials - STEC
- R&D Testing - Mycotoxins
- R&D Testing - Residual Solvents
- R&D Testing - Terpenes
- R&D Testing - Pesticides (Concentrate/Extract)
- R&D Testing - Pesticides (Raw Plant Material)
- R&D Testing - Potency (Infused Products)
- R&D Testing - Potency (Raw Plant Material & Concentrate/Extract)
- R&D Testing Stability Studies T0
- R&D Testing Stability Studies T1
- R&D Testing Stability Studies T2
- R&D Testing Stability Studies T3
- Solvent Based Concentrate/Extract (Final Form - For Sale)
- Solvent Based Concentrate/Extract (For Further Processing)
- Sub-Contract (All)

Creating Sample Packages immediately locks out the source Package(s) by setting the Testing State to SubmittedForTesting. [More info](#)

**Submit for Testing** **Cancel**

**Figure 2: Creating a Concentrate/Extract Test Sample**

In the third example below, the test sample is for an Infused Product so the available Lab Test Batches that correlate with Infused Products are displayed – see **Figure 3**.



**Figure 3: Creating an Infused Product Test Sample**

For more information regarding how to create a test sample in Metric, please refer to Metric Expert or the Metric Learn module for “Creating a Test Sample From a Package”.

The chart below shows the correlation between the Item Category, Common Names of those types of Items, and the Lab Test Batch that would be chosen when creating a test sample.

| Production Stage/Product   | Product Category in Metrc  | Lab Test Batch & Required Testing   |
|----------------------------|--|---|
| <b>Raw Plant Material</b>  | <p><b>Raw Plant Material</b><br/>                     Buds<br/>                     Buds (Bulk)<br/>                     Buds (Micro Grow)<br/>                     Buds – State Sample</p> <p>Shake/Trim<br/>                     Shake/Trim (Bulk)<br/>                     Shake/Trim (by strain)<br/>                     Shake/Trim (by Strain) (Micro Grow)<br/>                     Shake/Trim (Micro Grow)<br/>                     Pre-roll<br/>                     Pre-roll (Micro Grow)</p> <p>Wet Whole Plant</p> | <p>Raw Plant Material</p> <p>Raw Plant Material</p> <p>Raw Plant Material</p>   |
| <b>Concentrate/Extract</b> | <p><b>Concentrate/Extract</b><br/>                     Concentrate<br/>                     Concentrate (Bulk)<br/>                     Concentrate (Micro Grow)<br/>                     Concentrate – State Sample<br/>                     Ingestible Concentrate<br/>                     Ingestible Concentrate (Fluid)<br/>                     Joint<br/>                     Joint (Micro Grow)<br/>                     Kief<br/>                     Kief (Micro Grow)</p>   | <p><b>Choose from the following options:</b></p> <ul style="list-style-type: none"> <li>• Non-Solvent Concentrate/Extract (For Processing)</li> <li>• Non-Solvent Concentrate/Extract (Final Form)</li> <li>• Solvent Based Concentrate/Extract (For Further Processing)</li> <li>• Solvent Based Concentrate/Extract (Final Form)</li> </ul> |

| Production Stage/Product       | Product Category in Metrc  | Required Testing  |
|--------------------------------|--|---|
| <p><b>Infused Products</b></p> | <p><b>Infused Products</b></p> <p>Infused Edible<br/>                     Infused Edible (Micro Grow)<br/>                     Infused (edible) – State Sample</p> <p>Infused (non-edible)<br/>                     Infused (non-edible) (Micro Grow)<br/>                     Infused (non-edible) – State Sample</p> | <p><b>Infused Products</b></p> <p><b>Infused Products</b></p> |

## Metrc resources

If you have any questions, or need additional support, the following resources are available:

### **Contact Metrc Support**

By using the new full-service system by navigating to [Support.Metrc.com](https://Support.Metrc.com), or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

*Please note:* If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

### **Metrc Learn**

Metrc Learn has been redesigned to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Accessing the new [Metrc Learn](#) LMS is simple through multiple convenient locations:

#### ***From within the Metrc system***

Navigate to the Support area on the navigational toolbar and select the “Sign up for Training” option to register.

#### ***From the Metrc website***

Navigate to your [state’s partner page](#) and scroll down to the “Metrc’s Training Resources” section to find the link.

Also, save the link – *learn.metrc.com* – as a bookmark in your preferred web browser. If you have the existing link saved as a bookmark, please replace it with the new link.

### **Access additional resources**

In the Metrc system, click on the Support area on the navigational toolbar and select the appropriate resource, including educational guides, manual, and more from the dropdown.

Thank you for your continued partnership.