Metrc Support Bulletin



Bulletin Number: SD_IB_0031	Distribution Date: 02/03/2025	Effective Date: 03/17/2025								
Contact Point: Metrc Support	Subject: Sunsetting Infused Non-Edible Category									
Reason: Provide update that the Infused Non-Edible category will no longer be available and adopt new item categories implemented in June										

Greetings,

Last year on June 6, 2024, we notified establishments that new item categories were implemented in Metrc to improve consistency and minimize patient allotment errors and confusion. These categories include:

These categories are:

- Topical Dry
- Topical Liquid
- Cannabis Oil or Tincture in Oral Dosage Syringe or Capsule Form
- Transdermal Patches

Effective March 17, 2025, the Metrc item category *Infused Non-Edible* will no longer be available, and establishments will be required to use the new categories listed above.

For successful adoption of the new item categories, all new packages that are created must use the new items/categories and any items of the Infused Non-Edible category should be discontinued. Items that have been discontinued under the Infused Non-Edible category will still be transferrable and sellable post March 17, 2025.

For more information on the new Item Categories, please reference <u>SD Bulletin 22: New</u> <u>Item Categories</u>

Please read on for more detailed information on how to discontinue items within Metrc.

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Discontinuing an Item

To discontinue an item, go to the "Admin" area and select "Items" as shown in **Figure 1** below. This will bring you to the Items grid where you can add, edit, or discontinue items.



Figure 1: Items Option Under Admin Area

The Items grid will display all active items that have been created by the establishment. Identify the item that needs to be discontinued and select it. The selected item will be highlighted in orange. After confirming that the correct item has been selected, scroll to the right side in the last column to find an "X" button. After selecting the "X" button. After selecting the "X" button, a pop-up window will appear asking to confirm the request to discontinue the existing item as shown in **Figure 2** below. Select "OK" and the item will be discontinued from your inventory.

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Figure 2: Confirmation Pop-Up Window to Confirm Discontinuing of Item

Once the item has been discontinued, the item cannot be used or edited again.



Metrc Resources

If you have any questions or need additional support, the following resources are available:

SD Bulletin 22: New Item Categories

Contact Metrc Support by using the new full-service system – Service Cloud – by navigating to <u>Support.Metrc.com</u>, or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and "Facility license number", and a valid email to set a password are required. For additional information, please review the <u>step-by-step</u> <u>guide</u> or a <u>video demo</u>.

Metrc Learn: Metrc Learn is designed to offer educational opportunities to enhance users' skills with the Metrc system and provides various training options based on experience level. In addition, the learning system is organized into facility-specific programs made up of various courses. To log in, visit <u>Metrc Learn</u> and enter your login credentials, or to access, register by visiting the <u>Metrc Learn Registration</u>.

Access additional resources: In the Metrc system, click on the Support area dropdown on the navigational toolbar and select the appropriate resource, including educational guides, manual, and more

Thank you for your continued partnership.