### **Metrc Support Bulletin**



Bulletin Number: SD_IB_0031	Distribution Date: 02/03/2024	<b>Effective Date:</b> 03/17/2025
Contact Point: Metrc Support	Subject: Sunsetting Infused Non-Edible Category	
<b>Reason:</b> Provide update that the Infused Non-Edible category will no longer be available and adopt new item categories implemented in June		

#### Greetings,

Last year on June 6<sup>th</sup>, 2024, we notified establishments that new item categories were implemented in Metrc to improve consistency and minimize patient allotment errors and confusion. These categories include:

- Topical Dry
- Topical Liquid
- Cannabis Oil/Tincture/Capsules

**Effective March 12, 2025**, the Metrc item category *Infused Non-Edible* will no longer be available, and establishments will be required to use the new categories listed above. Any existing *Infused Non-Edible* items that are currently in your active inventory must be recreated using the new categories. We believe this interim time has given establishments ample time to make this change.

For a successful adoption of the new item categories, all new packages that are created must use the new items/categories and any items of the Infused Non-Edible category should be discontinued.

Active packages that have been created with the Infused Non-Edible category will still be transferable and sellable post January 16, 2025.

For more information on the new Item Categories, please reference <u>SD Bulletin 22: New Item Categories</u>

Please read on for more detailed information on how to discontinue items within Metrc.



# **Discontinuing an Item**

To discontinue an item, go to the "Admin" area on the navigational toolbar and select "Items" from the drop down to open the Items grid – **see Figure 1**.

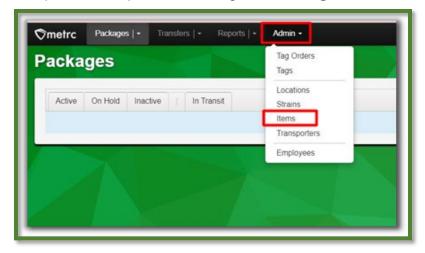


Figure 1: Items Option Under Admin Area

The Items grid will display all active items that have been created by the establishment. Identify the item that needs to be discontinued and select it. The selected item will be highlighted in orange. After confirming that the correct item has been selected, scroll to the right side in the last column to find an "X" button. After selecting the "X" button, a pop-up window will appear asking to confirm the request to discontinue the existing item, as shown in **Figure 2** below. Select "OK" and the item will be discontinued from your inventory.



Figure 2: Confirmation Pop-Up Window to Confirm Discontinuing of Item

**Note:** Once the item has been discontinued, the item cannot be used or edited again.

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# **Metrc Resources**

If you have any questions, or need additional support, the following resources are available:

**Contact Metrc Support** by using the new full-service system – Service Cloud – by navigating to <u>Support.Metrc.com</u>, or from the Metrc System, click the Support area dropdown on the navigational toolbar and click support.metrc.com to redirect to the portal.

*Please note*: If accessing the portal for the first time, a username (which is established when logging in), the respective state and "Facility license number", and a valid email to set a password are required.

**Metrc Learn:** Metrc Learn was recently redesigned to offer interactive educational opportunities to enhance Metrc system users' skills and provide various training options based on experience level.

In addition, the learning system is organized into facility-specific programs made up of various courses. To login or register for an account, visit <u>Metrc Learn</u>.

**Access additional resources:** In the Metrc system, click on the Support area dropdown on the navigational toolbar and select the appropriate resource, including educational guides, manuals, and more.

Thank you for your continued partnership.